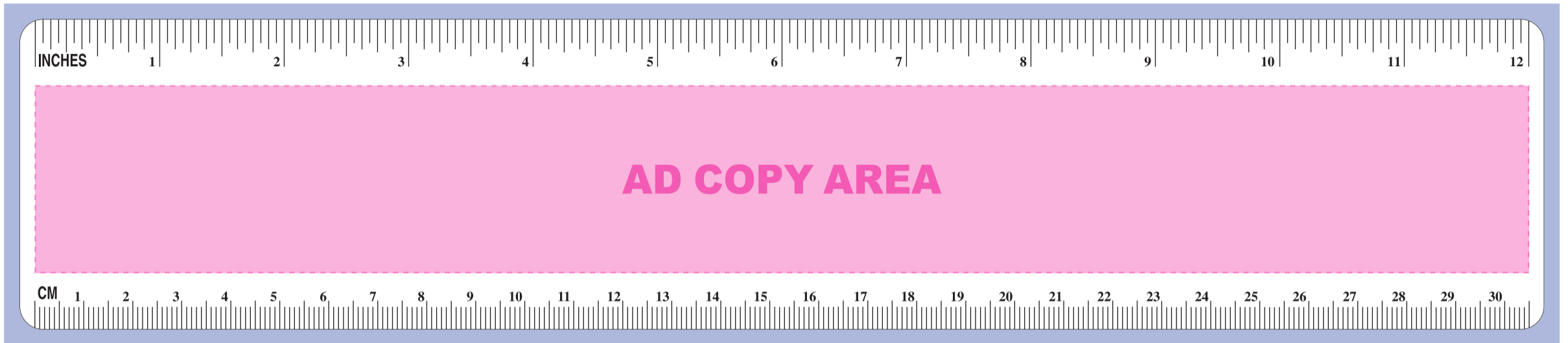


# RU20-CS: Cyber Safety Ruler

RU20-CS: Front



RU20-CS: Back

<b>Cyber Safety</b>				
<p><b>Email</b></p> <ul style="list-style-type: none"> <li>• <b>Junk Mail</b>; don't open anything unless you know who sent it</li> <li>• Don't use <b>your name</b> in your email address. That invites identity theft</li> <li>• When sending a <b>group email</b> always blind copy everyone. Addresses are personal</li> <li>• <b>Never open</b> an email/file if you don't know the sender. Easy way to get a virus/Trojan and then pass it on</li> </ul>	<p><b>Chat</b></p> <ul style="list-style-type: none"> <li>• <b>Activate</b> the program that records your chats onto a hard drive</li> <li>• <b>Meeting your chatter?</b> Use a public place and take a friend. They may be older than you think</li> <li>• <b>Photographs</b> may not be up to date or be the person you're chatting with</li> <li>• Never put on a "floor show" with a <b>Webcam</b>. You don't know where it will end up</li> </ul>	<p><b>Fraud</b></p> <ul style="list-style-type: none"> <li>• Never open <b>Bank Email</b>. Banks send information through the mail. They don't email</li> <li>• <b>Ebay</b>; after using their service, if an email arrives with special offers; delete it. Go to Ebay and check out offers</li> <li>• When a <b>Phone Number</b> appears in an email asking you to call, <b>don't</b> if sender is a stranger</li> <li>• <b>Inheritance Email</b> must be deleted. That always will come in the US mail</li> <li>• Delete any <b>Microsoft junk email</b>. They never email unless you subscribe</li> </ul>	<p><b>Passwords</b></p> <ul style="list-style-type: none"> <li>• <b>Never</b> write them down</li> <li>• Use totally <b>different</b> password on each website</li> <li>• Change passwords <b>monthly</b></li> <li>• <b>Never</b> share passwords</li> <li>• <b>Never</b> email passwords</li> <li>• <b>Never</b> email credit card numbers or account numbers</li> </ul>	<p><b>Questionable Websites</b></p> <ul style="list-style-type: none"> <li>• All websites (email and chat too) are <b>lockable</b>. Parents should take this action on all computers</li> <li>• When <b>downloading a program</b> from the internet, <b>save it</b> (not run it). Spyware can scan and remove problems this way</li> <li>• Perform regular <b>virus and spyware scans</b> along with updates</li> </ul>

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Please remove all guideline indicators before submitting artwork

 = **Final Cut Size: 12.25" x 2.5"**

 = **Ad Copy Area Front: 12" x 1.5"**  
Art must be within clearances - 0.125" on all sides